DATE: July 11, 2012  
TIME: 4:30 PM  
PLACE: BOCES Barn, Olean NY

BOARD MEMBERS PRESENT: Susan Potter, President  
Robert Keenan, Vice President  
Maxine Dowler  
Brian Eaton  
Gilbert Green  
Charles Joyce  
Lou Nicol  
Brad Sande

BOARD MEMBERS ABSENT: Heinke Lillenstein

STAFF PRESENT: Robert Olczak, Ed.D., District Superintendent & CEO  
Lynda Quick, Assistant Superintendent  
Sally Nenno, District Clerk  
Carol Fial, Director Special Education  
Mike Graf, Director Technology  
Karen Coleman, Treasurer

President Susan Potter called the meeting to order at 6:03 p.m. with the Pledge of Allegiance.

Motion by G. Green, second by L. Nicol to approve the minutes of the regular board meeting held June 6, 2012. 8 Ayes, 0 No votes. Motion carried.

Motion by L. Nicol, second by B. Eaton to approve the regular monthly financial reports for the month of May 2012. 8 Ayes, 0 No votes. Motion carried.

Equipment purchases were noted.

Motion by C. Joyce, second by R. Keenan to approve the operation of the special aid projects listed below. 8 Ayes, 0 No votes. Motion carried.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Title</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>801</td>
<td>Employ. Prep/Education</td>
<td>State</td>
</tr>
<tr>
<td>803</td>
<td>Sp. Ed. Summer School</td>
<td>Districts</td>
</tr>
<tr>
<td>804</td>
<td>School Library System</td>
<td>State</td>
</tr>
<tr>
<td>805</td>
<td>Pre-School Evaluations</td>
<td>County</td>
</tr>
<tr>
<td>807</td>
<td>Distance Learning</td>
<td>Federal</td>
</tr>
<tr>
<td>808</td>
<td>Sch. Age Summer Rel. Services</td>
<td>Districts</td>
</tr>
<tr>
<td>809</td>
<td>Sp. Ed. Pre-School</td>
<td>County</td>
</tr>
<tr>
<td>811</td>
<td>Adult Basic Education</td>
<td>Federal</td>
</tr>
<tr>
<td>812</td>
<td>Library Automation</td>
<td>State</td>
</tr>
<tr>
<td>813</td>
<td>Adult Voc/Tech Education</td>
<td>VATEA</td>
</tr>
<tr>
<td>814</td>
<td>One-on-one Aides</td>
<td>County</td>
</tr>
<tr>
<td>815</td>
<td>Pre-K Sp. Ed. Itinerant Teacher</td>
<td>County</td>
</tr>
</tbody>
</table>
Motion by L. Nicol, second by G. Green to approve the increases in budgets as presented for a total amount of $6,161,306. 8 Ayes, 0 No votes. Motion carried.

2011-12 Program Budget Increases

Executive – Met and reviewed the agenda.

Audit – Reviewed and discussed draft of internal audit.

Retreat – Looking at 10/3 at 11 a.m. in Ellicottville. Reviewed possible agenda items.

Citizen’s Input

R. Olczak announced that legislature pass for BOCES to sell services out of state, hopefully the governor will sign.

L. Quick reported that three successful CTE graduations were held. The honor society golf tournament was held and raised around $18,000-$20,000. All Staff Day will be held August 27 in Ellicottville with the Commissioner attending over distance learning.

G. Green reported on the Rural Schools conference. Sessions are on the Rural School website.

S. Potter, H. Lilienstein and M. Dowler attended the GED Graduation.

Motion by B. Eaton, second by G. Green to approve contracts/agreements as listed below. 8 Ayes, 0 No votes. Motion carried.

Service Contracts

Scientific Learning, for software support for FastForWord for the period of July 1, 2012 - August 31, 2013 at a cost of $4200.

Theatre Works, USA, for 5 student performances (15 days) for the 2012-13 school year at a cost of $28,700.

Buffalo Philharmonic Orchestra, for 2 performances (both on September 19, 2012) for the 2012-13 school year at a cost of $20,000.

Empire Natural Gas Corp, for cooperative gas sales and purchasing for the period of October 1, 2012 through June 30, 2013 at a cost of $1,460 Dt (FOB to Utility City Gate).

Friendship Central School District, for reimbursement for costs of internal auditor services for 18 participating school districts for the period of July 1, 2012 through June 30, 2013 at a rate of $111,600.

Premier Consulting Associates, for health benefit consulting services for the period of July 1, 2012 through June 30, 2015 at a rate of $125,000 per year. In addition, the contract includes the cost of PremierLinx data warehouse software at a rate of $1.00/enrollee/month in addition to a one time start up fee of $2,000.
Employee Services, Inc., for employee assistance services for the period of July 1, 2012 through June 30, 2013 at a cost of $16.18 per employee.

Big Picture Learning, for services for the 2012-13 school year at a cost of $8,000.

Holiday Valley Mountain Resort and Conference Center, to host the Winter Carnival on March 5-6, 2013 at a cost of $32,000.

Friendship Central School and 17 component districts, for authority to enter into an Intermunicipal Agreement for Internal Auditor services for the period of July 1, 2012 through June 30, 2015.

Motion by R. Keenan, second by G. Green to have the Cattaraugus- Allegany-Erie-Wyoming BOCES enter into agreements for the Special Projects/Workshops listed below. 8 Ayes, 0 No votes. Motion carried.

1. The following positions: Prog. Director-$1,500; Recreation Coord.-$1,000; 4-Teacher-$1,000/ea.; 5-PLTW Counselors-$250/ea.; Counselor-$2,000 2-Nurses-$400; Invent.Now, Inc.-$6,000 for Camp Invention-Portville, Olean, Allegany-Limestone and Hinsdale, for a total cost of $16,312.50.
2. Carol Harris and Roxanne Schmidt, Staff Development-Portville & ISS, for a total cost of $60,000.
3. Discovery Education, streaming media services-all districts, at a total cost of $55,362.91.
4. Carol O'Hagan, Distance Learning-all districts, for a total cost of $4,500.
5. Mary Jo Sliger, Science Kits-all districts, for a total cost of $4,400.
6. Study Island, 1 year contract-all districts, for a total cost of $25,800.
7. Middlebury Interactive Languages, Distance Learning-all districts in 420, cost varies.
8. Advanced Academics, Distance Learning-all districts in 420, cost varies.
9. APEX, Distance Learning-all districts in 420, cost varies.
10. Aventa Learning, Distance Learning-all districts in 420, cost varies.
11. Keystone National High School, Distance Learning-all districts in 420, for a total cost of 
12. Monica Thomas, Staff Development-all districts, for a total maximum cost of $1,000.
13. Timberbuilt, timber frame-Portville, at a cost of $50,000.
14. Erin Bailey UB Foundation, Trauma-BOCES, for one presentation at a cost of $1,691.93.
15. Premier Banquet Center. Professional Development-all districts, for five presentations at a total cost of $14,255.28. (amended amount)

Motion by L. Nicol, second by C. Joyce to approve the following resolution to lease copiers. 8 Ayes, 0 No votes. Motion carried.

WHEREAS, it is necessary to the efficient operation of Cattaraugus-Allegany-Erie-Wyoming BOCES to obtain copiers and accessories, and

WHEREAS, it is in the best financial interests of Cattaraugus-Allegany-Erie-Wyoming BOCES to lease copiers and accessories rather than to purchase, and

WHEREAS, the basis for the determination is that the technology of copiers is ever changing and that upgrading copiers is more easily transitioned by leasing rather than owning,

BE IT RESOLVED, that Cattaraugus-Allegany-Erie-Wyoming BOCES would like to lease copiers and their accessories, and

BE IT FURTHER RESOLVED, that pursuant to Education Law Sub-Section 1950, Cattaraugus-Allegany-Erie-Wyoming BOCES will not enter into any lease agreement for a term in excess of five years, and

BE IT FURTHER RESOLVED, that the lease will be subject to the competitive bidding requirements set forth by general municipal law.

8 Ayes, 0 No votes. Motion carried.

July 11, 2012
Motion by R. Keenan, second by B. Sande to approve the following resolution to lease digital production press.

**WHEREAS,** it is necessary to the efficient operation of Cattaraugus-Allegany-Erie-Wyoming BOCES to obtain certain equipment, and

**WHEREAS,** it is in the best financial interests of Cattaraugus-Allegany-Erie-Wyoming BOCES to lease certain equipment rather than to purchase, and

**WHEREAS,** the basis for the determination is that the advanced technologies of certain equipment make it such that improvements and modifications to certain equipment are inherent, and that upgrading certain equipment is more easily transitioned by leasing rather than owning,

**BE IT RESOLVED,** that Cattaraugus-Allegany-Erie-Wyoming BOCES would like to lease certain equipment generally described as: a digital production press with accessories, and

**BE IT FURTHER RESOLVED,** that pursuant to Education Law Sub-Section 1950, Cattaraugus-Allegany-Erie-Wyoming BOCES will not enter into any lease agreement for a term in excess of five years, and

**BE IT FURTHER RESOLVED,** that the lease will be subject to the competitive bidding requirements set forth by general municipal law.

8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by L. Nicol that the Board **RESCIND** the previous award made at the June 6, 2012 Board Meeting and re-award to **ACCEPT** the re-award of the lowest responsible paper bid totals as follows.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th># of Items</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Paper Group, Inc.</td>
<td>25</td>
<td>$162,912.43</td>
</tr>
<tr>
<td>Xerox Corporation</td>
<td>6</td>
<td>$19,022.16</td>
</tr>
<tr>
<td>XPEDX</td>
<td>35</td>
<td>$60,949.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>66</td>
<td><strong>$242,884.09</strong></td>
</tr>
</tbody>
</table>

8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by B. Eaton that the Board **REJECT** all tractor bids received. 8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by L. Nicol that the Board **ACCEPT** the lowest responsible transportation bid from Buffalo Bus Lines as follows:

<table>
<thead>
<tr>
<th>Cost per vehicle DAILY ROUND trip-Ambulatory:</th>
<th>$325 for the first student, $30 for every student thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost per monitor DAILY ROUND trip (optional):</td>
<td>$50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Daily Transportation 11-12 Bid Results</th>
<th>Buffalo Bus Lines</th>
<th>Carrier Coach, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost per Daily round trip for first student:</td>
<td>$325</td>
<td>$340</td>
</tr>
<tr>
<td>Cost per Daily round trip for each additional student:</td>
<td>$30</td>
<td>$20</td>
</tr>
<tr>
<td>St. Mary’s:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stan. Falk:</td>
<td>$30</td>
<td>$20</td>
</tr>
<tr>
<td>Cost per monitor DAILY round trip:</td>
<td>$50</td>
<td>$65</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$435</td>
<td>$445</td>
</tr>
</tbody>
</table>

8 Ayes, 0 No votes. Motion carried.
Motion by B. Sande, second by B. Eaton to accept the Internal Audit Report for the 2011-12 school year as presented. 8 Ayes, 0 No votes. Motion carried.

Motion G. Green, second by L. Nicol to approve the wage adjustments as presented. 8 Ayes, 0 No votes. Motion carried.

- **BESPA** – TBD
- Confidential Classified – 3.46% effective July 1, 2012
- BASSA – 2.80% effective July 1, 2012
- UBTAs – 3.43% effective July 1, 2012
- Director Level – 2.00% effective July 1, 2012
- Assistant Superintendent – 0.00% effective July 1, 2012

Motion by B. Sande, second by L. Nicol, to approve personnel items 1.1 – 12.1 as presented. 8 Ayes, 0 No votes. Motion carried.

Appendix A – Personnel follows at the end of the minutes.

Motion by B. Eaton, second by R. Keenan to adjourn the meeting at 6:25 p.m. 8 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

\[Signature\]

Sally Nenno, District Clerk