DATE: May 1, 2013
TIME: 4:30 PM
PLACE: Center at Olean

BOARD MEMBERS PRESENT: Susan Potter, President
Robert Keenan, Vice President
Maxine Dowler
Brian Eaton
Charles Joyce
Heinke Lillenstein (via video-conferencing)
Lou Nicol
Brad Sande

BOARD MEMBERS ABSENT: Gilbert Green

STAFF PRESENT: Lynda Quick, District Superintendent
Sally Nenno, District Clerk
Pam Kirkwood, Director Personnel & Labor Relations
Carol Fial, Director Special Education
Mike Graf, Director Technology
Tim Cox, Director Instructional Support Services
Tracie Preston, Director of CTE
Richard Rivers, Interim Director of CTE
Kathleen Brisky, Principal
Steve Dieteman, Principal
Noel Sheehy, Principal
Cindy Crandall, Program Manager
Tim Clarke, Program Manager
Chris Russell, Sherry Weeks, Laurie Sledge, Deanna Steffenhagen-BESPA Representatives

President Susan Potter called the meeting to order at 4:31 p.m. with the Pledge of Allegiance.

Dick Rivers mentioned the results our students that will be competing at Skills nationals.  Presentations

Collision Repair classes presented - Eric Rau, Belmont Center instructor talked of all the things he's painted over the years in addition to cars and presented a video with students working on projects.

The Olean Center students and teacher, Zach Smith, shared their experiences and explained how they arrive at estimates.

One Ellicottville Center student shared some air brushing he did and they talked on plastic repair. One student shared his portfolio. Mr. Arnold explained the ICar program.

Motion by H. Lillenstein, second by L. Nicol to approve the minutes of the regular board meeting held April 10, 2013. 8 Ayes, 0 No votes. Motion carried.
Motion by L. Nicol, second by R. Keenan to approve the regular monthly financial reports for the month of March 2013. 8 Ayes, 0 No votes. Motion carried.

Equipment purchases were noted.

Executive – Met and reviewed the agenda.
Audit – Met and reviewed the January, February and March warrants and 40 random claims. Audit Report from Judy Hupf. No findings for corrections or fines in the IRS audit.

Tracie Preston introduced as the new CTE Director.

In the middle of regional scoring. 16,000 tests for ELA and math.

Board retreat June 21 at noon. More information will follow.

President Potter asked if the time of the board meeting needs to be changed for next year and asked members to think about it.

Motion by B. Eaton, second by L. Nicol to have the Cattaraugus- Allegany-Erie-Wyoming BOCES enter into agreements for the Special Projects/Workshops listed below. 8 Ayes, 0 No votes. Motion carried.
2. The Flippen Group, Professional Development-Pioneer, for three days at a total cost of $24,800.
3. Young Audiences, Arts in Education-Pioneer, for one presentation at a cost of $1,500.
4. Bond, Schoeneck & King, PLLC, Labor Relations, for one day at a cost of $520.

Motion by L. Nicol, second by H. Lillenstein to approve the following field trip requests. 8 Ayes, 0 No votes. Motion carried.
1. Criminal Justice Senior Trip, 11 students to travel to New York City on June 6-7, 2013. All costs covered by students except for parking.
2. National Skills USA Competition, approx. 3 students and 3 advisors to travel to Kansas City, MO on June 24-29, 2013. Total cost $3,440.

Motion by C. Joyce, second by B. Sande that the Cattaraugus-Allegany-Erie-Wyoming BOCES Board of Education does hereby approve the expenditure of capital funds totaling $2,000,000 to complete various renovation projects during the summer of 2014 including renovations in the Main building A to the courtyard area with new administration space, expanding the Cosmetology classroom, enlarging the distance learning lab, and creating a new secure area in the main foyer. Replace flooring in several classroom areas, upgrade the potable water tank, and blacktop the remaining parking area to the rear of the building. Improvements to the Auto Tech shop, LPN lab, and Career Skills classroom with new mill work and soffits. Complete upgrade to the Welding shop. Upgrade heating system and fire protection at the Lodge and maintenance building. Replace overhead doors on the sawmill and three bay garage:

<table>
<thead>
<tr>
<th>Ellicottville Center</th>
<th>$1,515,150</th>
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<tr>
<td>Subtotal</td>
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May 1, 2013
<table>
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<td>10% Contingency</td>
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And that the Cattaraugus-Allegany-Erie-Wyoming BOCES Board of education does hereby identify the Summer 2014 renovation projects consisting of reconstruction work on the Main building A to the courtyard area with new administration space, expanding the Cosmetology classroom, enlarging the distance learning lab, and creating a new secure area in the main foyer. Replace flooring in several classroom areas, upgrade the potable water tank, and blacktop the remaining parking area to the rear of the building. Improvements to the Auto Tech shop, LPN lab, and Career Skills classroom with new mill work and soffits. Complete upgrade to the Welding shop. Upgrade heating system and fire protection at the Lodge and maintenance building. Replace overhead doors on the sawmill and three bay garage as renovations subject to SEQRA provisions. Furthermore, the BOCES Board identifies, upon completion of the review, the renovations to consist of routine activities to existing educational facilities including expansions of existing facilities by less than 10,000 square feet and is determined by regulation to have no significant environmental impact and can be properly classified as Type II Actions, requiring no further action under SEQRA. Further, this resolution is to be submitted to SED concerning the proposed projects.

8 Ayes, 0 No votes. Motion carried.

Motion by H. Lillenstein, second by L. Nicol that the Cattaraugus-Allegany-Erie-Wyoming BOCES Board of Education does hereby approve: **Clark Patterson Lee**, for architectural services, including design and contract administration during the project construction phase, for the 2014 Ellicottville summer project at a cost of not to exceed 10% of the total construction costs. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by C. Joyce Whereas, Cattaraugus–Allegany–Erie–Wyoming BOCES, in an effort to improve its educational facilities, has initiated a capital improvements project; and

**Whereas**, on May 1, 2013, the Cattaraugus–Allegany–Erie–Wyoming BOCES Board took action to proceed with said project. Now, therefore, be it

**Resolved**, that the Cattaraugus–Allegany–Erie–Wyoming BOCES Board will act as the lead agency in the SEQR review for the proposed capital improvements project. 8 Ayes, 0 No votes. Motion carried.

Motion by L. Nicol, second by B. Eaton **Whereas**, the Cattaraugus–Allegany–Erie–Wyoming BOCES designated itself as lead agency for purposes of the State Environmental Quality Review Act (SEQRA) for above referenced project, and **Whereas**, the Cattaraugus–Allegany–Erie–Wyoming BOCES has considered and reviewed the project, now therefore be it, **Resolved**, the Cattaraugus–Allegany–Erie–Wyoming BOCES, as the lead agency for purposes of this project, determines that the project is a Type II Action for the purposes of SEQRA and be it further **Resolved**, that as a consequence of such finding, that no further action will be required for purposes of SEQRA. 8 Ayes, 0 No votes. Motion carried.

Motion by R. Keenan, second by M. Dowler that the Cattaraugus-Allegany-Erie-Wyoming BOCES Board of Education does hereby approve the expenditure of capital funds totaling $3,183,000 to complete various renovation projects during the summer of 2013 including renovations in the Main building to the Auto Technology shop including constructing new class room area; Welding and Machining shops including constructing a new water jet machining area, Auto Body shop including the addition of a
standalone paint booth heating supply and new semi-down draft prep booth area; criminal justice room small renovations, the large conference room, down stairs training rooms and lower storage area; renovations in the Maintenance building to the floor and overhead doors; renovations to the Natural Resources heavy equipment storage building including bathroom, fire protection, and egress upgrades; renovations to the Media Barn including new additional customer parking area, new heating and cooling units, and new siding; concrete floor repair to the Receiving building; new windows, doors, insulation, and new driveway to the Environmental Lab building:

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</tbody>
</table>

8 Ayes, 0 No votes. Motion carried.

Motion by L. Nicol, second by H. Lillenstein to declare the attached items surplus and authorize disposal in such a manner that is advantageous to the district either by sale, discarding, destroying or donating to a not-for-profit organization. 8 Ayes, 0 No votes. Motion carried.

Motion by R. Keenan, second by B. Eaton to approve the general funds budget with the memo amended in the amount of $59,302,000 for the 2013-2014 fiscal year. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Eaton, second by R. Keenan to approve up to three board members to attend the Rural Schools Conference in Cooperstown, NY July 14-16, 2013. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Eaton, second by M. Dowler in accordance with the procedure D.S. Appointment

May 1, 2013
established by John B. King, Jr., Commissioner of Education, to appoint
Lynda M. Quick as District Superintendent and CEO for the Cattaraugus-Allegany-
Erie-Wyoming Board of Cooperative Educational Services and Sole Supervisory District effective May 1,
2013, 8 Ayes, 0 No votes. Motion carried.

S. Nenno administered oath of office to Lynda Quick as District Superintendent
and CEO.

Motion by B. Sande, second by M. Dowler to REJECT two items for the reasons indicated and to REJECT the lowest bids and ACCEPT the next lowest responsible bids as indicated and included in the final figures. The “DL 1315 Bid Award Summary” file lists the summary award by vendor. Attached in the “DL 1315 Bid Award” file is the individual listing by item. It is recommended the Board ACCEPT the lowest responsible bids, representing 165 items totaling $201,123.39 as identified. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by H. Lillenstein to the Board ACCEPT the lowest responsible envelope bids representing 28 items totaling $13,747.11 to Buffalo Envelope Company. 8 Ayes, 0 No votes. Motion carried.

Motion by L. Nicol, second by R. Keenan to Board ACCEPT the lowest responsible calculator bids representing 22 items totaling $17,028.08 to D & H Distributing Company. 8 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by H. Lillenstein, to approve personnel items 1.1 – 12.5 as presented. 8 Ayes, 0 No votes. Motion carried. Appendix A – Personnel follows at the end of the minutes.

Motion by B. Eaton, second by R. Keenan to move into executive session at 5:28 p.m. to discuss negotiations. 8 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Sally Nenno, District Clerk

Motion by B. Eaton, second by R. Keenan to return to regular session at 6:48 p.m. 8 Ayes, 0 No votes. Motion carried.

Motion by H. Lillenstein, second by R. Keenan to adjourn the meeting at 6:49 p.m. 8 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Lynda Quick, Clerk Pro Tem