DATE: July 9, 2014
TIME: 6:00 PM
PLACE: Center at Olean

BOARD MEMBERS PRESENT: Lou Nicol, President
Robert Keenan, Vice President
Candace Clemens
Gilbert Green
Charles Joyce
Heinke Lillenstein (via video-conferencing)
Susan Potter
Brad Sande

BOARD MEMBERS ABSENT: Maxine Dowler

STAFF PRESENT: Lynda Quick, District Superintendent
Sally Nenno, District Clerk
Thomas Potter, Controller
Pam Kirkwood, Director Personnel & Labor Relations
Mike Graf, Director Technology
Tracie Preston, Director CTE
Kathleen Brisky, Principal
Noel Sheehy, Principal
Karen Coleman, Treasurer
Sherry Weeks & Anne Raymond, BESPA Reps

President Lou Nicol called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Motion by R. Keenan, second by C. Clemens to approve the minutes of the regular board meeting held June 4, 2014. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by G. Green to approve the minutes of the special meeting held June 24, 2014. 8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by S. Potter to approve the regular monthly financial reports for the month of May 2014 and revised Student Activity Report for April 2014. 8 Ayes, 0 No votes. Motion carried.

Motion by C. Clemens, second by C. Joyce to approve the increases in budgets as indicated for a total amount of $6,452,768. 8 Ayes, 0 No votes. Motion carried.

Equipment purchases were noted.

Executive – Met and reviewed the agenda.
Motion by B. Sande, second by R. Keenan to approve contracts/agreements as listed below. 8 Ayes, 0 No votes. Motion carried.

**Theatreworks, USA**, for 5 performances throughout the 2014-15 school year at a cost of $31,000.

**ESI**, for employee assistance services for the 2014-15 school year at a cost of $9,198.81 ($17.13 per employee)

**Harbridge Consulting Services**, for actuarial services for the Allegany Cattaraugus Schools Medical Health Plan for the plan year ending 6/30/14 at a cost of $4000.

Motion by H. Lillenstein, second by G. Green to have the Cattaraugus-Allegany-Erie-Wyoming BOCES enter into agreements for the Special Projects/Workshops listed below. 8 Ayes, 0 No votes. Motion carried.

1. Hogan, Sarzynski, Lynch, DeWind & Gregory LLP, The Basics & Beyond-all districts, for one presentation at a cost of approximately $1,430.
2. Hope Lutheran Church, Instructional Excellence-Scio, Pioneer, Cuba/Rushford & Fillmore, for four presentations at a total cost of $800.
3. Amy Vanderwater, Staff Development-Fillmore & Pioneer, for 11 presentations at a total cost of $16,500.
4. Holiday Valley, Professional Development-component districts from CA BOCES & Erie 2 BOCES, for two days at a total cost of $9,500.
5. Erie 2 BOCES, Coaching-districts in coaching Coser, for 2014/15 school year at a total cost of $10,000.
7. The Constantino Group, LLC, Staff Development-all districts, for one presentation at a cost of $6,500.

Motion by B. Sande, second by G. Green to **REJECT** the first two items and **REJECT** the lowest cafeteria food and supplies bids and **ACCEPT** the next lowest responsible bids as indicated and included in the final figures mentioned in the next sentence. The “Cafeteria 15006 Bid Award Summary” file lists the summary award by vendor. Attached is the “Cafeteria 15006 Bid Award” Report that lists the individual items. It is recommended the Board **ACCEPT** the bids representing 813 items totaling $1,040,826.97. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by R. Keenan to **ACCEPT** the lowest responsible toner and fuser bids as identified from: Xerox Corporation, 100 South Clinton Avenue, Rochester, NY 14644

<table>
<thead>
<tr>
<th>Xerox</th>
<th>12 Month</th>
<th>12 Month</th>
<th>12 Month</th>
<th>12 Month</th>
<th>Large</th>
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<tr>
<td>Order Size</td>
<td>1-2K</td>
<td>3-9K</td>
<td>10-24K</td>
<td>25+K</td>
<td>25+</td>
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<td>6R1358</td>
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<td>8R13095</td>
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<td>$215.00</td>
<td>$192.00</td>
<td>$192.00</td>
<td>$192.00</td>
</tr>
</tbody>
</table>

8 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by C. Clemens to **REJECT** all digital production printing press bids received for the lease portion of the bid for the press. It is also recommended the Board **ACCEPT** the lowest responsible bid for the maintenance portion of the bid of $2,000 per month for the base maintenance and July 9, 2014
$0.0039 for black and $0.016 for 2 and 4 color for the per copy charges as bid for both options for a new production printing press from: Xerox Corporation, 100 South Clinton Avenue, Rochester, NY 14644. 8 Ayes, 0 No votes. Motion carried.

Motion by C. Clemens, second by C. Joyce to ACCEPT the lowest responsible daily transportation bid from Buffalo Bus Lines as follows:

<table>
<thead>
<tr>
<th></th>
<th>St. Mary’s School for the Deaf</th>
<th>Springville League for the Handicapped</th>
</tr>
</thead>
<tbody>
<tr>
<td>First student:</td>
<td>$350</td>
<td>$249</td>
</tr>
<tr>
<td>Additional Student:</td>
<td>$25</td>
<td>$10</td>
</tr>
<tr>
<td>Monitor:</td>
<td>$50</td>
<td>$25</td>
</tr>
</tbody>
</table>

8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by C. Clemens to ACCEPT the lowest responsible scanning electron microscope bid (sole bid) total of $153,580.00, which includes two optional items, from: Jeol USA, Inc., 11 Dearborn Road, Peabody, MA 01960. 8 Ayes, 0 No votes. Motion carried.

Motion by H. Lillenstein, second by B. Sande to ACCEPT the lowest responsible delivery van bid of $32,284.60 for a cut-away van with a cube body from: Steve Baldo, 6980 Niagara Falls Boulevard, Niagara Falls, NY 14304. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by G. Green to ACCEPT the following ice cream bid of $101,071.07 from Perry’s Ice Cream Co. for 43 items. 8 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by S. Potter to ACCEPT the lowest responsible Spatial-Temporal Math program bid (sole bid) of $46,000 from: Mind Research Institute, 111 Academy, Suite 100, Irvine, CA 92617. 8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by S. Potter to ACCEPT the extension of the award to David Parmley Rentals for the tractor-trailer truck training equipment rental for one year. Rentals will run for the period
of July 2014 through June 30, 2015, with the continued option of extending one additional year through June 30, 2017. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by R. Keenan to ACCEPT the lowest responsible Tech Shop SAN Storage bid (sole bid) of $17,080.00 from: Mercury Networks of New York, 182 Hillrise Drive, Penfield, NY 14526. 8 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by G. Green for authorization for our BOCES to participate in bids and requests for proposals that are generated by National Cooperatives.

WHEREAS, New York State General Municipal Law requires a resolution adopted by the Political Subdivision’s Governing Board to authorize the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) which may now be awarded on the basis of low bid or best value, as authorized in section 103 of the General Municipal Law and as defined in section one hundred sixty-three of the state finance law.

WHEREAS, The State Legislature and Governor amended General Municipal Law, Section 103 to provide local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work on the basis of best value. The state legislation requires Political Subdivisions with a population of less than one million to pass a local law authorizing the use of the best value award process; and

WHEREAS, The enactment of this legislation provides additional procurement options to localities in ways that may expedite the procurement process and result in cost savings, the best value standard for selecting goods and services vendors is critical to efforts to use strategic sourcing principles to modernize the supply chain and ensure that taxpayers obtain the highest quality goods and services at the lowest potential cost, while also ensuring fairness to all competitors; and

WHEREAS, The federal government, approximately half of the states, and many localities have added best value selection process to their procurement options, in recognition of these advantages, with the increased complexity of the goods and services that municipalities must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense; and

WHEREAS, Taxpayers are not well served when a public procurement results in low unit costs at the outset, but ultimately engenders cost escalations due to factors such as inferior quality, poor reliability, and difficulty of maintenance, best value procurement links the procurement process to performance requirement factors; and

WHEREAS, It is the plan of political subdivisions of New York State as well as BOCES to use contracts let by the United States of America or any agency thereof, any state or any other county, political subdivision, or district therein, when the contract has been awarded either to the lowest responsible bidder or on the basis of best value in a manner consistent with General Municipal Law, Section 103, and

WHEREAS, The Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services is desirous of “piggybacking” for purchases of apparatus, materials, equipment, or supplies,
or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of contracts let by the United States of America or any agency thereof, any state or any other county, political subdivision, or district therein, if such contract was let in a manner that constitutes competitive bidding consistent with state law as authorized by General Municipal Law, Section 103 (16), and as determined by district need, and

WHEREAS, The Purchasing Agent of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services shall develop an evaluation and justification process for utilizing contracts let by the United States of America or any agency thereof, any state or any other county, political subdivision, or district therein; therefore,

BE IT RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services hereby authorizes the use of a “Best Value Award methodology,” in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) let and awarded by the United States of America or any agency thereof, any state or any other county, political subdivision, or district therein, if such contract was let in a manner that constitutes competitive bidding consistent with state law as authorized by General Municipal Law, Section 103.

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services hereby authorizes the “use of contracts” let and awarded by the United States of America or any agency thereof, any state or any other county, political subdivision, or district therein, if such contract was let in a manner that constitutes competitive bidding consistent with state law as authorized by General Municipal Law, Section 103. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by C. Clemens to ACCEPT the lowest responsible micro film reader bid (sole bid) of $6,535.00 from: Biel’s Information Technology Systems, 1201 Indian Church Road, Buffalo, NY 14224. 8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by C. Joyce to REJECT these items 7 for the reasons indicated. It is recommended the Board REJECT the lowest bids and ACCEPT the next lowest responsible bids as indicated and included in the final figures mentioned in the next paragraph. It is recommended the Board ACCEPT the lowest responsible bids, representing 145 items totaling $179,853.53 as identified. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by C. Joyce to approve the wage adjustments as presented. 8 Ayes, 0 No votes. Motion carried.

Wage Adjustments
BESPA - 2.53% effective July 1, 2014
UBTA - 2.93% effective September 1, 2014
Confidential Classified - 2.53% effective July 1, 2014
BASSA - 2.53% effective July 1, 2014
Confidential Administrators - 2.53% effective July 1, 2014

Motion by B. Sande, second by C. Clemens to approved the 2014/15 Adjunct Pay Schedule as presented. 8 Ayes, 0 No votes. Motion carried.
Motion by H. Lillenstein, second by R. Keenan to approve the Regulations for Computer Use by Faculty/Staff at the CA BOCES as presented. 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by B. Sande

WHEREAS, It is the plan of a number of public school districts and other BOCES and the Erie 1 Board of Cooperative Educational Services to bid or request proposals jointly for the purchase of various supplies, commodities, and/or services in the 2014-2015 fiscal year, and

WHEREAS, The Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services is desirous of participating in the joint bidding or requesting proposals of all or some of the supplies, commodities, and/or services, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids or proposals, accepting and opening bids or proposals, tabulating bids or proposals, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services hereby appoints the superintendent or designee to represent it in all matters related above, and, 

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and, 

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services agrees to assume its equitable share of the costs of the cooperative bidding or requesting proposals, and, 

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids or proposals are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s). 8 Ayes, 0 No votes. Motion carried.

Motion by C. Clemens, second by H. Lillenstein

WHEREAS, It is the plan of a number of public entities and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties (Wayne Finger Lakes) to bid or request proposals jointly for the purchase for the supply of natural gas from year to year or until this Resolution is rescinded, and

WHEREAS, The Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services is desirous of participating in the participating with the Board of Cooperative Educational Services
Services of Ontario, Seneca, Wayne, and Yates Counties in the joint bid of the commodities and/or services mentioned below, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids or proposals, accepting and opening bids or proposals, tabulating bids or proposals, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services hereby accepts the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services authorizes the above mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters regarding the entering into a contract for the purchase of the below mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Cattaraugus, Allegany, Erie, Wyoming Board of Cooperative Educational Services agrees to assume its equitable share of the costs of the cooperative bidding or requesting proposals, and, 8 Ayes, 0 No votes. Motion carried.

Motion by S. Potter, second by C. Joyce to approve the operation of the special aid projects below. 8 Ayes, 0 No votes. Motion carried.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Title</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>801</td>
<td>Employ. Prep/Education</td>
<td>State</td>
</tr>
<tr>
<td>803</td>
<td>Sp. Ed. Summer School</td>
<td>Districts</td>
</tr>
<tr>
<td>804</td>
<td>School Library System</td>
<td>State</td>
</tr>
<tr>
<td>808</td>
<td>Sch. Age Summer Rel. Services</td>
<td>Districts</td>
</tr>
<tr>
<td>809</td>
<td>Sp. Ed. Pre-School</td>
<td>County</td>
</tr>
<tr>
<td>812</td>
<td>Library Automation</td>
<td>State</td>
</tr>
<tr>
<td>813</td>
<td>Adult Voc/Tech Education</td>
<td>VATEA</td>
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<tr>
<td>814</td>
<td>One-on-one Aides</td>
<td>County</td>
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<tr>
<td>819</td>
<td>Literacy Zone</td>
<td>County</td>
</tr>
<tr>
<td>820</td>
<td>VATEA – General Formula</td>
<td>VATEA</td>
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<tr>
<td>822</td>
<td>Title 2 – Eisenhower</td>
<td>Districts</td>
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<td>823</td>
<td>Sp. Ed. Training Resource Center</td>
<td>Federal</td>
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<td>824</td>
<td>Sp. Ed. – Section 611</td>
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<td>826</td>
<td>Sp. Ed. – Section 619</td>
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<td>829</td>
<td>Sp. Ed. Summer School – Other BOCES</td>
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<td>838</td>
<td>Dental Assistant</td>
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<td>Adult Practical Nursing</td>
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<tr>
<td>851</td>
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<tr>
<td>854</td>
<td>Printing</td>
<td>BOCES</td>
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</tbody>
</table>

Total Special Aid Fund Increase $7,661,000

Motion by S. Potter, second by C. Joyce to approve the operation of the special aid projects below. 8 Ayes, 0 No votes. Motion carried.
Motion by S. Potter, second by C. Clemens, to approve personnel items 1.1 – 12.2 as presented. 8 Ayes, 0 No votes. Motion carried. Appendix A – Personnel follows at the end of the minutes.

Motion by C. Joyce, second by G. Green to move into executive session at 6:35 p.m. to discuss negotiations. 8 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Sally Nenno, District Clerk

Motion by G. Green, second by C. Joyce to return to regular session at 6:46 p.m. 8 Ayes, 0 No votes. Motion carried.

Motion by C. Clemens, second by S. Potter to approve the Benefits and Working Conditions for the Confidential, Managerial Administrators for the period of July 1, 2014 through June 30, 2017, as presented. 8 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by C. Joyce to adjourn the meeting at 6:47 p.m. 8 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Lynda Quick, Clerk Pro Tem