DATE: March 4, 2015
TIME: 4:30 PM
PLACE: Center at Ellicottville

BOARD MEMBERS PRESENT: Lou Nicol, President
Gilbert Green
Charles Joyce
Heinke Lillenstein (via video-conferencing)
Brad Sande

BOARD MEMBERS ABSENT: Robert Keenan, Vice President
Candace Clemens
Maxine Dowler
Susan Potter

STAFF PRESENT: Lynda Quick, District Superintendent
Sally Nenno, District Clerk
Thomas Potter, Controller
Pam Kirkwood, Director Personnel & Labor Relations
Carol Fial, Director Special Education
Tracie Preston, Director CTE
Jim Schifley, CTE Administrator for Curriculum & Instruction
Kathleen Brisky, Principal
Steve Dieteman, Principal
Noel Sheehy, Principal
Karen Coleman, Treasurer
Cindy Crandall, Program Manager
Deanna Steffenhagen, BESPA President
Bill Baker, UBTA President
Nathan Malick, Technician
Ed Arnold, CTE Instructor

President L. Nicol called the meeting to order at 4:35 p.m. with the Pledge of Allegiance.

Carol Fial reported on the 10th Annual Winter Carnival and shared a video.  

Motion by C. Joyce, second by B. Sande to approve the minutes of the regular board meeting held February 4, 2015.  5 Ayes, 0 No votes.  Motion carried.

Motion by B. Sande, second by G. Green to approve the regular monthly financial reports for the month of January 2015.  5 Ayes, 0 No votes.  Motion carried.

Motion by G. Green, second by C. Joyce to approve the Board budget for the 2015-16 school year.  5 Ayes, 0 No votes.  Motion carried.
Motion by G. Green, second by C. Joyce to approve the Board budget for the 2015-16 school year. 5 Ayes, 0 No votes. Motion carried.

Equipment purchases were noted.

Executive – Met and reviewed the agenda.

T. Preston reported on skills USA held at Alfred yesterday. There were 75 students from the 3 centers that participated. Ed Arnold was elected advisor of the year. Congratulations. She also reviewed the winners from each center.

Main issue in Albany is the budget. At a stalemate right now. Last week was BOCES Lobby Day and this coming week the school districts will meet with Senator Young and Assemblyman Giglio.

Erie 1 has selected a new DS that will be starting July 1. Lynn Fusco from Niagara-Wheatfield.

Motion by C. Joyce, second by G. Green to approve contracts/agreements as listed below. 5 Ayes, 0 No votes. Motion carried.

Troy and Banks, Inc., for utility and communication auditing services at a rate of 30% of recovered funds.

Motion by H. Lillenstein, second by B. Sande to have the Cattaraugus-Allegany-Erie-Wyoming BOCES enter into agreements for the Special Projects/Workshops listed below. 5 Ayes, 0 No votes. Motion carried.

1. Premier Banquet Center, Professional Development-all districts, for 7 days at a total cost of $28,750.
2. NYSOPRHP, Environmental Science-Cuba/Rushford, for 3 days at a total cost of $1,650.
3. Have Alligator Will Travel, Environmental Science-Cuba/Rushford, for one presentation at a cost of $650.
4. J-Con Park, Inc., Environmental Science-Cuba/Rushford, for one day at a cost of $250.
5. Hawk Creek Wildlife Center, Environmental Science, Cuba/Rushford, for two days at a total cost of $750.
6. Discover Create Advance, Professional Development-all districts, for one day at a cost of $500.
7. Joshua Deichmann, Profession Development-Staff Specialist, for five days at a total cost of $500.
8. Didgeridoo Down Under, Arts in Education-Allegany/Limestone, for one workshop at a cost of $2,000.
9. Mike Torrey, OM-all districts, for one day at a cost of $500.
10. Randolph Central School, OM-all districts, for one day at a cost of $2,500.
11. Douglas Wilhelm, Arts in Education-Wellsville, for one day at a cost of $1,800.
12. Ollimpxqui Ballet Company, Arts in Education-Allegany/Limestone, for one performance at a cost of $2,000.
13. Jensen Learning Corporation, Staff Development-all districts, for one workshop at a cost of $12, 500.

Motion by C. Joyce, second by G. Green to approve the 2015-16 office calendar as presented. 5 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by G. Green to APPROVE the sale of the awarded BOCES vehicles as listed.
Motion by B. Sande, second by G. Green to **ACCEPT** the lowest responsible Classroom Bids Supplies bid as follows: School Specialty, Inc., 389 items, $41,211.11. 5 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by C. Joyce to **ACCEPT** the lowest total responsible bid per total server configuration as follows:

- **Rack mount server** - $8,217.36 from New Tech Solutions, 4179 Business Center Drive., Fremont, CA
- **Blade server** - $5,123.00 from IT-Cleanpro, 6139 Pillory Drive, Indianapolis, IN.

5 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by G. Green to **REJECT** these items for the reasons indicated. We received no bids for the other 97 items listed. With the exception of lumber and some automobile items, it is recommended we purchase these items through the various vendors originally requested following the Board policy for quotes. When purchasing these items, the purchase price will be the current vendor catalog price plus freight and handling charges. Any minor variances will be at the discretion of the Purchasing Agent. We will be re-bidding or quoting the lumber and some automobile items.

At the end of this motion is a list of items for which the lowest bids are not responsible bids; they did not meet our specifications. The list identifies the low bids and vendors, the recommended bids and vendors, and the reasons for rejection. It is recommended the Board **REJECT** the lowest bids and **ACCEPT** the next lowest responsible bids as indicated and included in the final figures mentioned in the next paragraph.

The “CTE 1602 Bid Award Summary” file lists the summary award by vendor. Attached in the “CTE 1602 Bid Award” file is the individual listing by item. It is recommended the Board **ACCEPT** the lowest responsible bids, representing 787 items totaling $62,839.85 as identified. 5 Ayes, 0 No votes. Motion carried.

<table>
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<tr>
<th>Item Number</th>
<th>Low Bid $</th>
<th>Low Bid Vendor</th>
<th>Reject Reason</th>
<th>Award Bid $</th>
<th>Awarded Vendor</th>
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<td>Lens Placement</td>
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<td>Economies &amp; Efficiency</td>
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<td>Airgas</td>
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<td>Size</td>
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<td>Cameo Beauty</td>
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Motion by H. Lillenstein, second by C. Joyce to approve the ratification and funding of a two year extension of the collective bargaining agreement between the BOCES and the BOCES Administrative and Staff Specialists Association, from July 1, 2015 through June 30, 2017, as amended, and to authorize the District Superintendent to execute such extension. 5 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by B. Sande to approve the terms of an Agreement dated February 19, 2015 with a particular employee, as discussed, and to authorize the District Superintendent to execute that Agreement on behalf of the BOCES. Motion by L. Nicol, second by G. Green to table 8I until after executive session.

Motion by B. Sande, second by C. Joyce, to approve personnel items 1.1 – 12.5 as presented. 5 Ayes, 0 No votes. Motion carried. Appendix A – Personnel follows at the end of the minutes.

Motion by B. Sande, second by G. Green to move into executive session at 5:02 p.m. to discuss the employment history of particular persons. 5 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by G. Green to return to regular session at 6:57 p.m. 5 Ayes, 0 No votes. Motion carried.

Motion by G. Green, second by B. Sande to put item 8I back on the table. 5 Ayes, 0 No votes. Motion carried.

Motion by C. Joyce, second by B. Sande to approve the terms of an Agreement dated February 19, 2015 with a particular employee, as discussed, and to authorize the
District Superintendent to execute that Agreement on behalf of the BOCES. 5 Ayes, 0 No votes. Motion carried.

Motion by B. Sande, second by G. Green to adjourn the meeting at 6:58 p.m. 5 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Sally Nenno, District Clerk