Call to Order 4:30 p.m. by President Sande with the Pledge of Allegiance

**Presentations**
Project Adventure in Ellicottville - viewed a video that was just produced on the course. N. Sheehy reviewed the equipment used on the course, the mission and the goals. Participated in participation activities.
CTE Enrollment Updates presented by Tracie Preston. Handout of BEDS Day Enrollment, Enrollment is up on the three-year average. Reviewed the enrollment trends.

**Principal's Report** - FYI

**DS Albany Report** In budget season now. Legislative session will probably return early. Budget not looking hopeful for next year. Ellicottville Center is clear on lead testing, have not heard on other two centers. Olean & Ellicottville approved for projects.

**Board News & Comments**

R. Kerr attended the LEGO Competition and was impressed. Kids looked like they had a very good time.

A lot of good press in the paper the last few months. Congratulated Lou on article.

Call for presenters at NYSSBA Conference.

Board Goals - Exec. Comm. reviewed the input and will tweak a few of the goals to improve effectiveness as a board.
1. Be more visible in the BOCES. Go to your BOCES events and be more visible.
2. Will investigate further involvement in the School Board Association.
3. Invite a panel of local board members and share customer satisfaction
4. Offering a program for all districts” So you want to be a School Board Member” Propose put into format that is obtainable for January meeting.

**Approval of Minutes**

Motion by R. Keenan, second by L. Nicol to accept the minutes of the regular board meeting held November 9, 2016 as amended. 7 Ayes, 0 No votes. Motion carried.

**Audit Report**

Tom Zuber reviewed the Financial Executive summary for the years ended June 30, 2016 and 2015

Motion by R. Kerr, second by L. Nicol to approve the 6/30/2016 Audit Reports. 7 Ayes, 0 No votes. Motion carried.

**Regular Monthly Reports**

Motion by C. Clemens, second by C. Joyce to approve the regular monthly reports for the month of October, 2016 as presented. 7 Ayes, 0 No votes. Motion carried.

Equipment Purchases - FYI

**Committee Reports**

*Executive* - Met and discussed goals
*Audit* - Met and the new internal auditor attended the meeting

**Contracts/Agreements**

Motion by L. Nicol, second by R. Keenan to approve contracts/agreements as listed below. 7 Ayes, 0 No votes. Motion carried.

Harris School Solution, for on-line backup service software license agreement for the 2016-17 school year at a cost of $1,799.78.

YMCA of Olean, for rental of pool and fitness activities, for nine weeks at a cost of $1,200.
Motion by R. Kerr, second by S. Crowley RESOLVED that the Board of Education of the Cattaraugus-Allegany BOCES hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three – year period commencing on January 31, 2017 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed $19,310.40 and authorizes 36 – monthly payments to be made to Erie 1 BOCES in the amount not to exceed $536.40. Be it further RESOLVED, that the Board of Education of the Cattaraugus-Allegany BOCES hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District. 7 Ayes, 0 No votes. Motion carried.

Special Workshop Projects
Motion by C. Joyce, second by L. Nicol to have the Cattaraugus-Allegany-Erie-Wyoming BOCES enter into agreements for the Special Projects/ Workshops listed below. 7 Ayes, 0 No votes. Motion carried.
1. Ancient Eyes Productions, Arts in Education-Pioneer, for five presentations at a total cost of $450.
2. Ludwig-VanDerwater, Amy, Arts in Education-Wellsville, for one day at a cost of $1,600.
3. Mike Morton, Exploratory Enrichment-West Valley, for seven presentations at a total cost of $700.
4. Michael McCordle, Facilitator-Belfast, CA BOCES, effective through 6/30/17 at a total cost of $7,500.

Bids
Motion by L. Nicol, second by C. Clemens to ACCEPT the lowest responsible copy paper bid totals as follows: Veritiv Operating Company-52 items $75,551.00; W. B. Mason Co. Inc.-49 items $168,390.18.
TOTAL 101 items-$243,941.18. 7 Ayes, 0 No votes. Motion carried.

Surplus
Motion by R. Keenan, second by C. Joyce to declare the attached items surplus and authorize disposal in such a manner that is advantageous to the district either by sale, discarding, destroying or donating to a not-for-profit organization. 7 Ayes, 0 No votes. Motion carried.

Change Orders
Motion by S. Crowley, second by L. Nicol to approve the following change orders: GENERAL CONTRACTOR TA PROJECT #11907.05 KINLEY CORP. CHANGE ORDER GC-12 HAYNES OCC. CENTER AT BELMONT A1. Request by owner. B1. All work in associate with the original scope of the project. C1. Demolition of portion of an existing wall required additional patching and installation of bullnose blocking. D1. Provide additional bullnose masonry block to existing wall where demolition was scheduled. Prep and finish walls. $2,295.00 CHANGE ORDER GC-13 HAYNES OCC. CENTER AT BELMONT A1. Owner/AE requested. B1. All work in associate with the original scope of the project. C1. Finish drywall over existing wall that was missed in original scope. D1. Provide hat channel and drywall on existing masonry wall. Infill existing opening at Criminal Justice and Media space with block. $4,610.00 CHANGE ORDER GC-14 HAYNES OCC. CENTER AT BELMONT A1. Owner requested. B1. All work in associate with the original scope of the project. C1. New panel is larger than existing panel and required reconstruction to allow for installation. D1. Remove portion of existing wall in the café and reframe to allow for new larger electrical panel. $2,440.00 CHANGE ORDER GC-15 HAYNES OCC. CENTER AT BELMONT A1. Owner requested. B1. All work in associate with the original scope of the project. C1. Owner requested base in the animal science lab that was not included in the original scope. D1. Provide and install new base along new half walls. $1,298.00 TOTAL: $10,643.00. 7 Ayes, 0 No votes. Motion carried.

CTE Program Approval
Motion by C. Clemens, second by C. Joyce to re-approve the Cosmetology CTE program. 7 Ayes, 0 No votes. Motion carried.

Fire Inspection Reports
Motion by R. Kerr, second by L. Nicol to approve the fire inspection reports as presented. 7 Ayes, 0 No votes. Motion carried.
**Standardize**
Motion by R. Kerr, second by R. Keenan WHEREAS, Cattaraugus Allegany Erie Wyoming BOCES has installed and has it maintained at all three of the BOCES Centers, Olean, Ellicottville, and Belmont, a temperature control system, and WHEREAS, Cattaraugus Allegany Erie Wyoming BOCES’ will, over time, need to repair, upgrade, and add to the temperature control system, and WHEREAS, It is the plan of Cattaraugus Allegany Erie Wyoming BOCES to use the same temperature control system in order to be consistent throughout all three Centers, BE IT RESOLVED, that Cattaraugus Allegany Erie Wyoming BOCES would like to standardize on the service provider of the temperature control system installed, and BE IT FURTHER RESOLVED, that Cattaraugus Allegany Erie Wyoming BOCES is appointing Johnson Controls as the standard for which all temperature control systems, monitoring, inspections, repairs, upgrades, and additions will be purchased, and BE IT FURTHER RESOLVED, that standardization does not eliminate the need for competitive bidding in the event we fall in that range during any year, but that we will be able to specify the service provider of the temperature control system in the process. 7 Ayes, 0 No votes. Motion carried.

**Board Designation**
Motion by C. Clemens, second by C. Joyce to designate the following person to act as medical examiners for the purpose of preparing a medical or psychological examination pursuant to New York State Education Law Section 913 to determine, when appropriate, an employee’s capacity to perform his/her duties: Dr. Michael K. Landi. The District Superintendent is delegated the authority to coordinate such examination(s). 7 Ayes, 0 No votes. Motion carried.

**Personnel**
Motion by L. Nicol, second by R. Keenan to approve personnel items 1.1 – 12.9 as presented. 7 Ayes, 0 No votes. Motion carried.
Appendix A - Personnel follows at the end of the minutes

**Executive Session**
Motion by S. Crowley, second by R. Kerr to move into executive session at 6:08 p.m. for the purpose of discussing the employment of a particular person. 7 Ayes, 0 No votes. Motion carried.

Motion by C. Clemens, second by R. Keenan to return to regular session at 6:21 p.m. 7 Ayes, 0 No votes. Motion carried.

**Adjournment**
Motion by R. Kerr, second by C. Joyce to adjourn the meeting at 6:22 p.m. 7 Ayes, 0 No votes. Motion carried.

Respectfully submitted,

Sally Nenno
District Clerk